



ORDINANCE COMMITTEE

COMMITTEE MEETING

~ MINUTES ~

Thursday, March 14, 2024 **4:00 PM** **Sullivan Chamber**

The Ordinance Committee will hold a public hearing on a potential amendment to Section 3.24.070, entitled “Authorized Revolving Funds” which would be amended by adding a subsection (B), entitled “Fresh Pond Gold Course Pro Shop Fund.”

Attendee Name	Present	Absent	Late	Arrived
Burhan Azeem	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Marc C. McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Patricia Nolan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joan Pickett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sumbul Siddiqui	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jivan Sobrinho-Wheeler	<input type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>	
Paul F. Toner	<input type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>	
Ayesha M. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
E. Denise Simmons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

A public meeting of the Cambridge City Council’s Ordinance Committee was held on Thursday, March 14, 2024. The meeting was Called to Order at 4:00 p.m. by the Co-Chair, Vice Mayor McGovern. Pursuant to Chapter 2 of the Acts of 2023 adopted by Massachusetts General Court and approved by the Governor, the City is authorized to use remote participation. This public meeting was hybrid, allowing participation in person, in the Sullivan Chamber, 2nd Floor, City Hall, 795 Massachusetts Avenue, Cambridge, MA and by remote participation via Zoom.

At the request of Co-Chair McGovern, Deputy City Clerk Crane called the roll.

- Councillor Azeem – Absent
- Vice Mayor McGovern – Present/In Sullivan Chamber
- Councillor Nolan – Present/In Sullivan Chamber
- Councillor Pickett – Present/In Sullivan Chamber
- Councillor Siddiqui – Absent
- Councillor Sobrinho-Wheeler – Present/Remote
- Councillor Toner – Present/Remote
- Councillor Wilson – Present/In Sullivan Chamber
- Mayor Simmons – Present/In Sullivan Chamber

Present – 7, Absent – 2. Quorum established.

Co-Chair McGovern offered opening remarks and shared that the Call of the meeting was to discuss a potential amendment to Section 3.24.070, entitled “Authorized Revolving Funds” which would be amended by adding a subsection (B), entitled “Fresh Pond Golf Course Pro Shop Fund”. Present at the meeting was Claire Spinner, Assistant City Manager of Finance, Ellen Semonoff, Assistant City Manager for the Department of Human Services (DHSP), Megan

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Bayer, Acting City Solicitor, and Elliott Veloso, First Assistant City Solicitor. The proposed Ordinance language was provided in advance of the meeting and included in the Agenda Packet.

Co-Chair McGovern recognized Ellen Semonoff who offered an overview of why this amendment is necessary, noting that there have been recent changes to Fresh Pond Golf Course and specifically to the pro shop and how it operates. Megan Bayer offered additional comments to support the proposed language for the “Authorized Revolving Funds” and explained how making these amendments would help with a smooth transition for the operation of the pro shop. Elliott Veloso noted that there is one minor edit to the proposed language that the Law Department suggests in section B3.

Co-Chair McGovern made a motion to change the proposed language in Section B3 to read as follows: Purpose and Expenditures. During each fiscal year, the Assistant City Manager for Human Services or his/her designee within DHSP may, as approved by the City Manager, incur liabilities against and spend monies from the Fresh Pond Golf Course Pro Shop Fund as needed to purchase golf supplies for the Fresh Pond Golf Course Pro Shop as required for its operation.

Deputy City Clerk Crane called the roll.

Councillor Azeem – Absent

Vice Mayor McGovern – Yes

Councillor Nolan – Yes

Councillor Pickett – Yes

Councillor Siddiqui – Absent

Councillor Sobrinho-Wheeler – Yes

Councillor Toner – Yes

Councillor Wilson – Yes

Mayor Simmons – Absent

Yes – 6, No – 0, Absent 3. Motion passed.

Co-Chair McGovern recognized Councillor Nolan who shared that adding this proposed language makes the most financial sense and will help make operations easier.

Co-Chair McGovern asked about the funds generated by the pro shop. Ellen Semonoff responded and shared that it is not a number the City has right now because the pro shop has never operated this way, and noted it is anticipated that it may generate around \$50,000. Ellen Semonoff shared that the \$50,000 would be in addition to the \$1.1-1.2 million that the Golf Course currently brings in, highlighting that that revenue covers all the costs for the golf course, making it a self-sustaining operation.

Co-Chair McGovern recognized Councillor Wilson who asked if food and drinks are sold out of the pro shop. Ellen Semonoff shared that Adam Corbeil, Division Head, Cambridge Recreation for DHSP was joined via Zoom and could provide a response. Adam Corbeil shared that there is currently a vending machine located in the pro shop that is from a third-party vendor, and at this time there are no plans to sell food and drinks out of the pro shop, noting that the focus will be to sell golf related items.

Co-Chair McGovern recognized Councillor Sobrinho-Wheeler who asked if this conversation is something that needed to be forwarded to the Ordinance Committee or if this was something that could have been discussed at a Regular City Council meeting. Megan Bayer responded and provided examples and circumstances when an Ordinance Committee may have not been necessary, noting that an Ordinance Committee meeting are always required when discussing zoning.

Co-Chair McGovern recognized Co-Chair Toner who asked Adam Corbiel if he could elaborate more on what items will be sold out of the pro-shop. Adam Corbiel shared that golf tee's, gloves, golf balls will be available for purchase and pushcarts, golf clubs, and golf carts will be available for rental.

Co-Chair McGovern recognized Councillor Pickett who asked if there was anything that the Council would need to adjust to move forward with an expedited process with the proposed amendment. Megan Bayer shared that when this was before the City Council it could have been passed to a second reading instead of being referred to the Ordinance Committee, which would have been the process to help it move along quicker.

Co-Chair McGovern recognized Councillor Nolan who asked if there were any future plans for the golf course to be opened for a longer period during the year in order to extend the golf season. Ellen Semonoff responded and shared that the new golf pro has brought many ideas forward on how to utilize the golf course during the offseason as well as how to bring golf into youth centers and the community. Councillor Nolan shared that she would support the golf course getting used throughout the year and not just during golf season.

Co-Chair McGovern recognized Councillor Nolan who made a motion to close public comment.

Deputy City Clerk Crane called the roll.

Councillor Azeem – Absent

Vice Mayor McGovern – Yes

Councillor Nolan – Yes

Councillor Pickett – Yes

Councillor Siddiqui – Absent

Councillor Sobrinho-Wheeler – Yes

Councillor Toner – Yes

Councillor Wilson – Yes

Mayor Simmons – Absent

Yes – 6, No – 0, Absent 3. Motion passed.

Co-Chair McGovern recognized Co-Chair Toner who made a motion to forward the proposed amendment, as amended, to the full City Council with a favorable recommendation and to pass to a second reading.

Deputy City Clerk Crane called the roll.

Councillor Azeem – Absent

Vice Mayor McGovern – Yes

Councillor Nolan – Yes

Councillor Pickett – Yes
 Councillor Siddiqui – Absent
 Councillor Sobrinho-Wheeler – Yes
 Councillor Toner – Yes
 Councillor Wilson – Yes
 Mayor Simmons – Absent
Yes – 6, No – 0, Absent 3. Motion passed.

Co-Chair McGovern recognized Councillor Wilson who made a motion to adjourn the meeting.

Deputy City Clerk Crane called the roll.

Councillor Azeem – Absent
 Vice Mayor McGovern – Yes
 Councillor Nolan – Yes
 Councillor Pickett – Yes
 Councillor Siddiqui – Absent
 Councillor Sobrinho-Wheeler – Yes
 Councillor Toner – Yes
 Councillor Wilson – Yes
 Mayor Simmons – Absent

Yes – 6, No – 0, Absent 3. The meeting was adjourned at approximately 4:32p.m.

Attachment A – Proposed amendment to Section 3.24.070, as amended in Committee. Both redline and clean version.

Clerk’s Note: The City of Cambridge/22 City View records every City Council meeting and every City Council Committee meeting. This is a permanent record. The video for this meeting can be viewed at:

https://cambridgema.granicus.com/player/clip/677?view_id=1&redirect=true

A communication transmitted from Yi-An Huang, City Manager, relative to the establishment of a revolving fund for the Department of Human Service Programs (DHSP).

CITY OF CAMBRIDGE

In the Year Two Thousand and Twenty-Four

AN ORDINANCE

In amendment to the Ordinance entitled "Cambridge Municipal Code."

Be it ordained by the City Council of the City of Cambridge that the Municipal Code of the City of Cambridge be amended as follows:

Section 3.24.070, entitled "Authorized Revolving Funds" be amended by adding a subsection (B), entitled "Fresh Pond Golf Course Pro Shop Fund," to read as follows:

"B. "Fresh Pond Golf Course Pro Shop Fund.

1. **Fund Name.** There shall be a separate fund called the "Fresh Pond Golf Course Pro Shop Fund" for use by the Department of Human Service Programs (DHSP), Recreation Department.
2. **Revenues.** The City Auditor shall establish the Fresh Pond Golf Course Pro Shop Fund as a separate account and credit to the fund all monies received by the Fresh Pond Golf Course Pro Shop from the sale and rent of golf supplies.
3. **Purpose and Expenditures.** During each fiscal year, the Assistant City Manager for Human Services or his/her designee within DHSP may, as approved by the City Manager, incur liabilities against and spend monies from the Fresh Pond Golf Course Pro Shop Fund as needed to purchase golf supplies at-for the Fresh Pond Golf Course Pro Shop as required for its operation.

Salaries and wages of employees shall be paid from the annual budget appropriation of DHSP and shall not be paid from this revolving fund.

4. **Fiscal Years.** The Fresh Pond Golf Course Pro Shop Fund shall operate for fiscal years that begin on or after July 1, 2023."

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3. **Purpose and Expenditures.** During each fiscal year, the Assistant City Manager for Human Services or his/her designee within DHSP may, as approved by the City Manager, incur liabilities against and spend monies from the Fresh Pond Golf Course Pro Shop Fund as needed to purchase golf supplies for the Fresh Pond Golf Course Pro Shop as required for its operation.

Salaries and wages of employees shall be paid from the annual budget appropriation of DHSP and shall not be paid from this revolving fund.

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